



Your Trusted Partner in Education

JOB DESCRIPTION

The position of **MTSS Consultant** for the Kentucky Educational Development Corporation is designed to support districts in implementing Multi-Tiered System of Supports (MTSS) with fidelity, and to assist districts in planning and providing the necessary tiered supports to accelerate learning and close gaps. The MTSS Consultant works closely with state, regional, district, and agency partners to align resources and to develop an implementation infrastructure to support improved outcomes in the KEDC region. This includes supporting the development of a sustainable service delivery plan that ensures a cohesive framework for training, coaching, and assessment of fidelity.

Required Qualifications:

- Master's degree from an accredited university
- Valid teaching certificate
- Minimum of 5 years' teaching experience
- Strong knowledge base of Multi-tiered Systems of Support, UDL, and evidence-based practices

Preferred Qualifications:

- Education or work experience in data collection and analysis for use in problem-solving
- Demonstrated successful ability to manage multiple complex projects simultaneously, prioritize tasks, and meet deadlines
- Experience teaching or presenting to adult audiences
- Experience building relationships across district and school leaders and other potential education partners
- Knowledge of and implementation of evidence-based, best practice strategies and State and Regional Systemic Improvement Plans
- Strong written and verbal communication skills, including computer skills
- Excellent organizational and time-management skills
- Ability to work independently with little direction
- Strong interpersonal skills with the ability to promote positive public relations with state, regional, district, and partners
- Ability to participate in a collaborative team effort to provide high-quality service to member districts

Annual Contract: 220 Days

Reports To: Special Education Director

Salary: Based on rank and experience in accordance with KEDC's Salary Schedule

Evaluations: Performed annually by the Executive Director or Designee

Responsibilities:

1. Identify, access, and use existing resources to support efforts of member districts in providing effective, evidence-based MTSS supports.
2. Provide high-quality professional learning, coaching, and technical assistance for administrators and staff who implement MTSS.
3. Support districts in meaningful evaluation of existing MTSS to determine impact and relevance.
4. Support districts in the development and implementation of long-range action plans designed to improve outcomes for students.
5. Support districts in closing gaps and improving outcomes for students.
6. Support districts in building an infrastructure for effective instructional coaching practices.
7. Attend trainings, workshops, and conferences (as applicable and approved by supervisor) to maintain awareness of current information and best practices around MTSS.
8. Willingness to travel inside and outside the KEDC region.
9. Perform other duties as assigned by the Executive Director or Designee.